

## ATMAE CSTM and CSMS CERTIFICATION PDU Activities, PDU Values Documentation Required

ACTIVITY	PDUs	DOCUMENTATION
ATMAE Conference Educational sessions & meetings	1 PDU/contact hour	ATMAE PDU Report Sheet (self-reporting)
Do an ATMAE Conference Presentation	3 PDUs/ presentation	ATMAE Conference Program
Do an ATMAE Conference Workshop	3 PDUS per attendee contact hour	ATMAE Conference Program
ATMAE Conference Proceedings Paper	6 PDUs	ATMAE Office or acceptance letter
Attendance at Conference Related to Technology or Technology Management	1 PDU/contact hour	Validation by conference documents, or by supervisor or human resources office
Presentation at Conference Related to Technology or Technology Management	3 PDUs/ presentation	Validation by conference documents, supervisor or human resources office
Refereed Proceedings Paper at Technology or Technology Management-related Conference	6 PDUs	Dated acceptance letter from organization sponsoring conference, copy of paper
Educational and Industrial Training Sessions, Workshops, or Seminars	1 PDU/contact hour	Verification by event organizer, or supervisor / human resources office
Attend Industry Plant Tour	1 PDU per tour	Verification by event organizer, or supervisor / human resources office
Attend Trade Show	3 PDU per tradeshow	Verification by event organizer, or supervisor / human resources office
Continuing Education Course	1 CEU = 5 PDUs	Copy of signed CEU certificate
Technology or Technology Management-Related Audited College Course	1 Semester hour = 8 PDUs	Copy of transcript showing audit
Technology or Technology Management-Related College Credit Course	1 Semester hour = 12 PDUs	Copy of transcript showing credit
Develop and Teach New Technology or Technology Management College Credit Course	1 Semester hour = 12 PDUs	Letter / Email from Supervisor
Teach New Industry Training Course, Workshop or Seminars	1 contact hour of class time = 1 PDU	Verification by supervisor, human resources office or training agency
Prepare and Conduct a Workshop on New Topic	3 PDUs per attendee contact hour	Document from sponsoring organization
Faculty Advisor for ATMAE Student Chapter or similar organization	5 PDU per year	Verification by supervisor or department personnel
Peer Referee Activity for Journal	3 PDUs per review	Verification from journal administrator
Published Refereed Article	10 PDUs	Copy of article with publication information
Published Chapter in a Textbook or Manual	25 PDUs	Copy of chapter with publication information
Published Textbook or Training Manual	75 PDUs	Bibliographical entry including ISBN #
Publish Non-Refereed Article	3 PDU	Copy of article with publication information
Serve on an ATMAE Accreditation Team Visit	5 PDUs per visit	Confirm through ATMAE Office
Serve as ATMAE Accreditation Team Chair	10 PDUs per visit	Confirm through ATMAE Office
Elected or Appointed ATMAE Officer Position or Board Chair	20 PDUs for term	Confirm through ATMAE Office
<b>Not exclusive - other activities may count.</b>		<b>Contact ATMAE to find out!</b>
<i>If you have questions: (734) 677-0720 or atmae@atmae.org</i>		<i>Send your PDU report to: ATMAE, 3300 Washtenaw Ave., Suite 220 Ann Arbor, MI 48104-4294 Fax to: (734) 677-0046</i>
<b>Failure to report minimum PDUs within your certification period may result in loss of your certification.</b>		